



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

JAY B. RISING  
STATE TREASURER

**REGULAR MEETING OF THE STATE TAX COMMISSION**

**PRESENT:** Robert H. Naftaly, Chair STC – TELEPHONIC CONFERENCE  
Robert R. Lupi, Member STC – TELEPHONIC CONFERENCE  
Douglas B. Roberts, Member STC

Dennis W. Platte, Executive Secretary  
Marie G. Medlock, Recording Secretary

**DATE OF MEETING:** December 30, 2003

**PLACE OF MEETING:** Bureau of Local Government Conference Room A  
1<sup>st</sup> Floor Treasury Building  
Lansing, MI

**TIME OF MEETING:** 9:00 A.M.

**The agenda for the meeting is attached to and made a part of these minutes. The item numbers referred to in the minutes correspond to the agenda items as numbered.**

- Item 1. It was moved by Lupi, supported by Roberts, and unanimously approved to adopt minutes of December 15, 2003 as presented.
- Item 2. The Commission approved to receive and file and no action required.
- Item 3. It was moved by Lupi, supported by Roberts, and unanimously approved to accept the staff recommendation regarding the request by Target, Mervyn's, and Marshall Field's for approval to use the alternate 2004 Personal Property Statement.
- Item 4. It was moved by Lupi, supported by Roberts, and unanimously approved to postpone until January 6, 2004, the proposed bulletin to assessors and equalization directors containing the certified interest rates for calendar year 2003.
- Item 5. It was moved by Lupi, supported by Roberts, and unanimously to accept the staff recommendation regarding the requests by Detroit Edison and Michigan Consolidated Gas for approval to use the alternate 2004 Personal Property Statement
- Item 6. The Commission approved to receive and file and no action required.

Minutes of the Regular Meeting of the State Tax Commission

Page 2

December 30, 2003

- Item 7. It was moved by Roberts, supported by Lupi, and unanimously approved to refer to staff for a recommendation on the State Assessors Board proposed policy on Supervision of the Assessment Roll.
- Item 8. It was moved by Lupi, supported by Roberts, and unanimously approved to reschedule the STC Meeting date from January 22, 2004 to January 27, 2004.
- Item 9. It was moved by Lupi, supported by Roberts, and unanimously approved to accept the proposed letter to Ms. Sheila Davis, assessor of Green Oak Township, Livingston County.
- Item 10. It was moved by Lupi, supported by Roberts, and unanimously approved to issue the certificates as recommended by staff.
- Item 11. It was moved by Lupi, supported by Roberts, and unanimously approved to transfer the certificates as recommended by staff.
- Item 12. It was moved by Roberts, supported by Lupi, and unanimously approved to amend the certificate as recommended by staff.
- Item 13. It was moved by Lupi, supported by Roberts, and unanimously approved to revoke the certificate per Section 15(1) as recommended by staff.
- Item 14. It was moved by Lupi, supported by Roberts, and unanimously approved to revoke the certificate per Section 15(3) as recommended by staff, subject to the offer of a hearing.
- Item 15. It was moved by Lupi, supported by Roberts, and unanimously approved to issue the certificates as recommended by staff.
- Item 16. It was moved by Naftaly, supported by Lupi, and unanimously approved for contingent approval to issue the certificates as recommended by staff, subject to offer of hearing.
- Item 17. It was moved by Lupi, supported by Roberts, and unanimously approved for contingent denial of applications as recommended by staff, subject to offer of hearing.
- Item 18. It was moved by Lupi, supported by Roberts, and unanimously approved to deny the certificates as recommended by staff.
- Item 19. It was moved by Lupi, supported by Roberts, and unanimously approved to amend the certificates as recommended by staff.
- Item 20. It was moved by Lupi, supported by Roberts, and unanimously approved to place the applications on inactive status as recommended by staff.

Minutes of the Regular Meeting of the State Tax Commission

Page 3

December 30, 2003

- Item 21. It was moved by Lupi, supported by Naftaly, and unanimously approved to issue the certificates as recommended by staff.
- Item 22. It was moved by Lupi, supported by Roberts, and unanimously approved to deny the certificates as recommended by staff.
- Item 23. It was moved by Lupi, supported by Roberts, and unanimously approved to amend the certificate as recommended by staff.
- Item 24. It was moved by Lupi, supported by Roberts, and unanimously approved to place the applications on inactive status as recommended by staff.
- Item 25. It was moved by Roberts, supported by Lupi, and unanimously approved to issue the certificates as recommended by staff.
- Item 26. It was moved by Lupi, supported by Roberts, and unanimously approved to amend the certificate as recommended by staff.
- Item 27. 154-01-1242 It was moved by Lupi, supported by Roberts, and unanimously approved to accept the Amended Official Order.

It was moved by Lupi, supported by Roberts, and unanimously approved to adjourn the meeting at 9:28 A.M.

**DATED TYPED: December 30, 2003**

**DATE APPROVED: January 6, 2004**

---

**Robert H. Naftaly, Chair,  
State Tax Commission**

---

**Robert R. Lupi, Member,  
State Tax Commission**

---

**Douglas B. Roberts, Member,  
State Tax Commission**